

Date:	2022-09-08
Position Level:	Senior-Level
Industry:	Real Estate
Function:	Administration
City / Country of Origin:	Multiple

Position Title: Senior Project Manager, Construction

Job Description:	<p>The Senior Project Manager will oversee our construction projects ensuring we build on time, within budget, and on brand. You'll own the full construction process for new sites, including vendor selection, contract negotiation, and build oversight. You'll work closely with our external vendor, GCs, architects, and engineers to ensure successful builds. You'll travel to new markets and be the boots-on-the-ground resource to minimize project risk. You'll create processes to help scale our construction process for future growth. This position is on the Real Estate and Development Team and reports to the Director of Construction.</p> <p>Essential Responsibilities:</p> <ul style="list-style-type: none"> • Perform initial feasibility of proposed restaurant locations to help the Real Estate team with LL negotiations. • Lead all project approvals including LL review and local municipal permitting via permit expediter. • Properly scope, schedule and budget proposed projects for key stakeholder review. • Work with the Design manager to procure FF&E, KES, signage, etc. • Lead project bid, negotiation, and contract process with external vendors. • Manage the construction process through weekly site visits and manage project meetings to maintain scope, schedule and budget integrity. • Lead daily project management activities through all levels of permitting, construction, and restaurant turn-over. • Ensure construction projects open on time, within budget, and on brand. • Be responsible for restaurant and project closeout including managing project punch and turn-over to operations in addition to coordinating post construction warranty.
Qualifications:	<ul style="list-style-type: none"> • Experience in managing multiple projects at one time. • Ability to communicate effectively, with integrity to key stakeholders and all project vendors. • Strong organization skills. • Self-motivated and disciplined. • Demonstrated composure under high-pressure. • Strong team player mentality, as this role will work collaboratively across many external teams.
Pref. Certifications:	<ul style="list-style-type: none"> • Professional license/registration/certification preferred.
Minimum Education:	<ul style="list-style-type: none"> • A BS in engineering or CM preferred.

Minimum Experience:	<ul style="list-style-type: none">• Minimum five (5) years of experience in a similar role.
Required Travel:	<ul style="list-style-type: none">• 25 - 30%• Ability to travel weekly within the continental US.